



Your right to federal records: questions and answers on the Freedom of Information Act and the Privacy Act

By -

No binding. Book Condition: New. This item is printed on demand. Original publisher: Washington, D. C. : U. S. General Services Administration : U. S. Dept of Justice, 2000. OCLC Number: (OCoLC)46396659 Subject: Freedom of information -- United States. Excerpt: . . . The Privacy Act Sample Privacy Act Request Letter Date Agency FOIA Privacy Act Officer Name of agency or agency component Address (see discussion on page 9 on whom to contact) Re: Privacy Act Request Dear : Under the Freedom of Information Act, 5 U. S. C. subsection 552, and the Privacy Act, 5 U. S. C. subsection 552a, I am requesting access to identify the records as clearly and specifically as possible . If there are any fees for copying the records, please let me know before you work on my request. Or, please supply the records without inform-ing me of the cost if the fees do not exceed , which I agree to pay. If you deny all or any part of this request, please cite each specific exemption you think justifies your refusal to release the information and notify me of appeal procedures available under the law. Optional: If you have any questions...

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